

RENTAL APPLICATION

Include Income Verification

Every occupant over the age of 18 **MUST** fill out a separate application (even if married).

Please fill out this form **COMPLETELY** and sign where indicated

PERSONAL INFORMATION

FIRST NAME	MIDDLE	LAST	
PHONE <input type="checkbox"/> CELL <input type="checkbox"/> HOME	PHONE <input type="checkbox"/> CELL <input type="checkbox"/> HOME	DATE OF BIRTH	
PRESENT HOME ADDRESS	CITY/STATE/ZIP	EMAIL	
LENGTH OF TIME	PRESENT LANDLORD	LANDLORD PHONE	
REASON FOR LEAVING	AMOUNT OF RENT	Is your present rent up-to-date? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PREVIOUS HOME ADDRESS	CITY/STATE/ZIP		
LENGTH OF TIME	PREVIOUS LANDLORD	LANDLORD PHONE	
REASON FOR LEAVING	AMOUNT OF RENT	Is your present rent up-to-date? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PREVIOUS HOME ADDRESS	CITY/STATE/ZIP		
LENGTH OF TIME	PREVIOUS LANDLORD	LANDLORD PHONE	
REASON FOR LEAVING	AMOUNT OF RENT	Is your present rent up-to-date? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PREVIOUS HOME ADDRESS	CITY/STATE/ZIP		
LENGTH OF TIME	PREVIOUS LANDLORD	LANDLORD PHONE	
REASON FOR LEAVING	AMOUNT OF RENT	Is your present rent up-to-date? Yes <input type="checkbox"/> No <input type="checkbox"/>	

OCCUPANTS

PROPOSED NUMBER OF OCCUPANTS _____	
PROPOSED OCCUPANTS 18 AND OLDER	
NAME	NAME
NAME	NAME
NAME	NAME
NAME	NAME

PROPOSED PET(S)

TYPE/BREED	WEIGHT	INDOOR <input type="checkbox"/> OUTDOOR <input type="checkbox"/>	AGE
TYPE/BREED	WEIGHT	INDOOR <input type="checkbox"/> OUTDOOR <input type="checkbox"/>	AGE

VEHICLE INFORMATION

YEAR	MAKE	MODEL	COLOR	PLATE #	STATE
YEAR	MAKE	MODEL	COLOR	PLATE #	STATE

EMPLOYMENT

CURRENT EMPLOYER	OCCUPATION	HOURS/WEEK
SUPERVISOR	PHONE EXT.	YEARS EMPLOYED
ADDRESS	CITY/STATE/ZIP	
CURRENT OR PREVIOUS EMPLOYER	OCCUPATION	HOURS/WEEK
SUPERVISOR	PHONE EXT.	YEARS EMPLOYED
ADDRESS	CITY/STATE/ZIP	

INCOME

INCOME _____ <input type="checkbox"/> WEEKLY <input type="checkbox"/> BIWEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> YEARLY	SOURCE	PROOF OF INCOME YES <input type="checkbox"/> NO <input type="checkbox"/>
INCOME _____ <input type="checkbox"/> WEEKLY <input type="checkbox"/> BIWEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> YEARLY	SOURCE	PROOF OF INCOME YES <input type="checkbox"/> NO <input type="checkbox"/>
INCOME _____ <input type="checkbox"/> WEEKLY <input type="checkbox"/> BIWEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> YEARLY	SOURCE	PROOF OF INCOME YES <input type="checkbox"/> NO <input type="checkbox"/>

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CREDIT CARD/FINANCIAL INFORMATION

CAR LOAN/LIEN HOLDER	BALANCE OWED	MONTHLY PAYMENT
CREDIT CARD COMPANY	BALANCE OWED	MONTHLY PAYMENT
CREDIT CARD COMPANY	BALANCE OWED	MONTHLY PAYMENT
CREDIT CARD COMPANY	BALANCE OWED	MONTHLY PAYMENT
CHILD SUPPORT/OTHER CREDIT OWED	BALANCE OWED	MONTHLY PAYMENT
BANK ACCOUNT/NAME OF BANK	BALANCE OWED	MONTHLY PAYMENT

EMERGENCY CONTACT/PERSONAL REFERENCE INFORMATION

EMERGENCY CONTACT	PHONE	PHONE
RELATION	ADDRESS	CITY/STATE/ZIP
EMERGENCY CONTACT	PHONE	PHONE
RELATION	ADDRESS	CITY/STATE/ZIP
EMERGENCY CONTACT	PHONE	PHONE
RELATION	ADDRESS	CITY/STATE/ZIP

APPLICANT QUESTIONNAIRE/AUTHORIZATION

Has applicant ever been party to a lawsuit? YES <input type="checkbox"/> NO <input type="checkbox"/>	Has applicant ever been locked out of their apartment by the sheriff? YES <input type="checkbox"/> NO <input type="checkbox"/>
Has applicant ever filed bankruptcy? YES <input type="checkbox"/> NO <input type="checkbox"/>	Has applicant ever been brought to court by another landlord? YES <input type="checkbox"/> NO <input type="checkbox"/>
Has applicant ever had a criminal conviction? YES <input type="checkbox"/> NO <input type="checkbox"/>	Has applicant ever moved owing rent or damaged an apartment? YES <input type="checkbox"/> NO <input type="checkbox"/>
Has applicant ever broken a lease? YES <input type="checkbox"/> NO <input type="checkbox"/>	Has applicant ever been party to a short sale or foreclosure? YES <input type="checkbox"/> NO <input type="checkbox"/>
Is applicant a registered sex offender? YES <input type="checkbox"/> NO <input type="checkbox"/>	Is the total move-in amount available now (rent and deposit)? YES <input type="checkbox"/> NO <input type="checkbox"/>

Applicant authorizes the landlord to contact past and present landlords, employers, creditors, credit bureaus, neighbors and any other sources deemed necessary to investigate the applicant. All information is true, accurate and complete to the best of the applicant's knowledge. Landlord reserves the right to disqualify tenant if information is not as represented.

ANY PERSON OR FIRM IS AUTHORIZED TO RELEASE INFORMATION ABOUT THE UNDERSIGNED UPON PRESENTATION OF THIS FORM OR A PHOTOCOPY OF THIS FORM AT ANY TIME.

X _____
APPLICANT SIGNATURE DATE

IF ANSWERED YES TO ANY ABOVE QUESTIONS, PLEASE EXPLAIN:

October 2021

This document is not designed by Comey & Shepherd Realtors. The information you obtain from this document is not, nor is intended to be, legal advice. You should consult an attorney for advice regarding your individual situation.